

IMPORTANT NOTICE

Payout Statement Requests



As part of RBC's commitment to providing you with more efficient servicing of requests, we are approaching a future where RBC will no longer accept faxed or emailed requests for payout statements and/or discharge/transfer requests.

Please submit all requests for payout statements and/or discharges/transfers via the Mortgage Statement and Discharge/Transfer Portal following this link:

<https://payout.firstcdn.com/Profile/Login.aspx>

The Mortgage Statement and Discharge/Transfer Portal (launched in collaboration with FCT) offers a one-stop-shop location for lawyers, notaries and third party service providers to:

- ✓ Submit requests for an RBC® mortgage statement and/or to discharge or transfer an RBC or RBC Royal Trust® mortgage
- ✓ Check the status of a request and receive status update notifications via email
- ✓ Communicate securely with RBC for mortgage statement and discharge or transfer requests

The types of requests that can be made via this portal for all RBC/RBC Royal Trust secured **residential** lending facilities (RBC Homeline Plan®, residential mortgages, secured lines of credit, bridge loans) include:

- Payout Statement
- Information Statement
- Confirmation of Zero Balance Statement
- Discharge requests
- Transfer Statement

For more information please visit:

<https://www.rbcroyalbank.com/legalforms/payouts-and-discharges.html>